SETTING UP THE IPHONE FOR WSCC FACULTY & STAFF E-MAIL/CONTACTS/CALENDAR
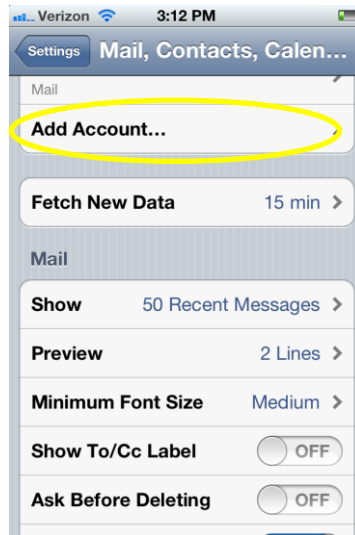
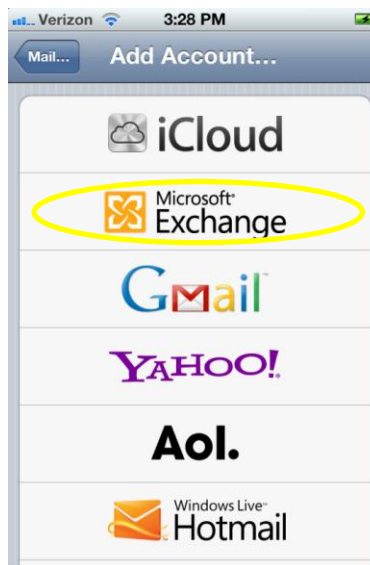From the Home Screen, tap the **Settings** Icon

Tap **Mail, Contacts, Calendars**
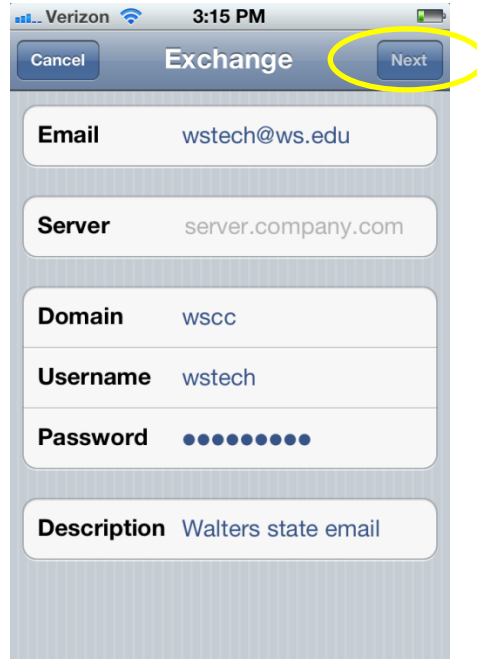
Tap **Add Account**

Tap **Microsoft Exchange**

In the "Email Field" type your **username@ws.edu**

In the "Domain" Field, type **wscc**

In the Username Field, type your **username**

In the "Password Field" type your **wscc password**

In the "Description Field" type a name to let you know that this is your WSCC E-Mail
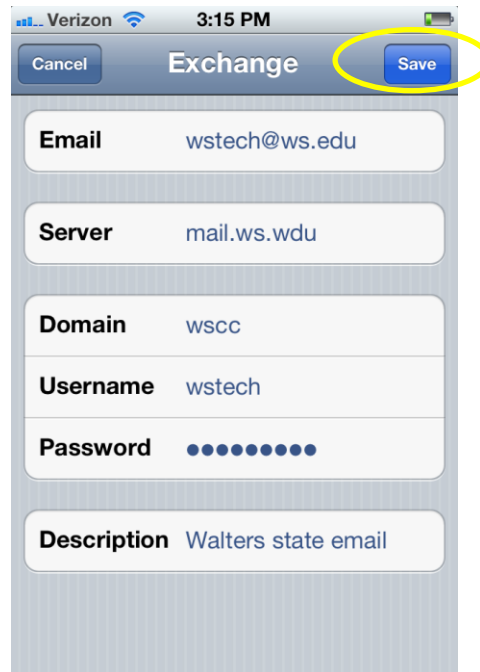

Tap **Next**

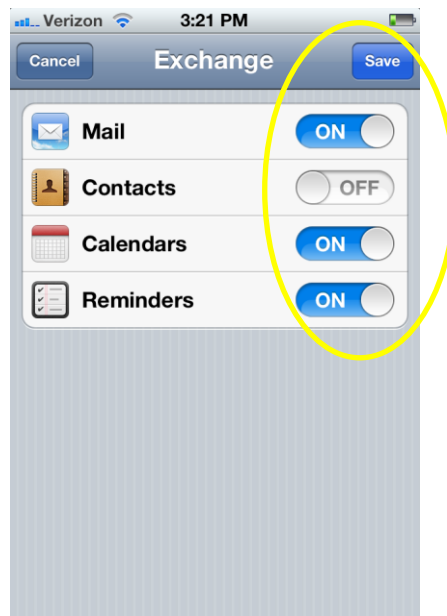You might get message that states "**Unable to Verify Certificate**"

Tap **Accept**

A "Server" field will now show. Type **mail.ws.edu** and tape **Save**

Choose the options you would like to sync by turning them **ON**

Tap **Save** to start receiving mail.